

Supporting Students of New Faculty in GFS

Current doctoral students of faculty hired by Stanford have options for continuing their doctoral program once their faculty advisor transitions to Stanford. For information about those options and related policy, please refer to [Chapter 2.4.1 of the GAP](#). This document addresses issues related to supporting these students via GFS once the decision has been made for them to enroll at Stanford as a non-matriculated Student of New Faculty (SNF).





Important Considerations

- Although these students are considered to be non-matriculated, they are available in the Graduate Aid Entry page in GFS once the Registrar’s Office completes setup.
- SNF will be charged TGR tuition for every quarter in which they are enrolled at Stanford. In addition, they will automatically be enrolled in the Cardinal Care Health Insurance (unless waived) and the quarterly Campus Health Service Fee. They will also be charged a one-time Document Fee and ASSU fees.
- SNF, like all non-matriculated students, are not entitled to financial support from Stanford nor are they eligible to be appointed as Teaching Assistants. However, they may be given a stipend and/or support for tuition and other Stanford fees from unrestricted sources as deemed appropriate.
- If the student will be contributing effort in the performance of a sponsored project, the student may be appointed and paid as a Research Assistant.

Step 1: Ensure the student is available in GFS

When the student has an active SNF Program/Plan in Student Records, the student will be available on the Graduate Aid Entry page. Processing occurs overnight after the plan is first added. The Term Summary will show the student’s Home Department and Tuition Category of NM-SNF. If either of these are incorrect, work with the Registrar’s Office to correct the student’s data. See [Chapter 2.4.2 of the GAP](#), Implementation steps, to see how SNF are appointed.

TERM SUMMARY

	AUTUMN	WINTER	SPRING	SUMMER
UNITS IN PROGRESS	8	8	8	0
HOME ORG	CHEMISTRY 	CHEMISTRY 	CHEMISTRY 	CHEMISTRY 
TUITION CAT	NM-SNF	NM-SNF	NM-SNF	NM-SNF
HEALTH SUBSIDY STATUS	Eligible	Eligible	Eligible	Eligible

Step 2: Enter Financial Support

At this point you may enter support as you normally would for a graduate student. Keep in mind that SNF are not eligible for Teaching Assistantships. Enrollment in the TGR course will allow for normal disbursement.