Workflow for GFS Payment Transactions

**My Approvals**

<table>
<thead>
<tr>
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<th>Activity Filter</th>
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</table>
| 1 | - Automatically defaults to “GFS Payment” if user has GFS payment transactions only.  
   | - Retains your selected activity filter setting |
| 2 | Groups GFS payment transactions by Student Name (Activity) and Aid Year |
| 3 | Student Name (Activity) is now a hyperlink that user clicks on to expand to the next level |
At the next level, user will see Transaction ID, Originator, Date Originated On, Date Received On, Disbursement Plan, Payline, Ident, Total Amount, and Comments.

- Disbursement Plan replaces Term and lists the description
- Ident and Total Amount are new

Transaction ID is now a hyperlink that user clicks on to expand and view the details

The “Approved Selected” button only appears at the next level. This allows users to approve multiple transactions for the same student for the same aid year. The button will change color from gray to green after user clicks on at least one check box next to the Transaction ID.
**My Pending Requests**

**Activity Filter**
- Automatically defaults to “GFS PAYMENT” if the user has GFS payment transactions only.
- Retains your selected activity filter setting.

**Labels**
- Disbursement Plan replaces Term and lists the description.
- Ident and Total Amount are new.