JOB AID FOR POSTDOC MID-QUARTER TERMINATION GFS TUITION/TAL OVERRIDE

Issue: GFS Tuition/TAL does not disburse to the PD’s account; PD’s status is Discontinued/Withdrawn.

Why did this happen?
PD is Discontinued mid-quarter before the aid has disbursed.
Aid changes after PD is Discontinued and will not disburse for that Term.

What do you do?
Disbursement Aid Seq Override.

Note: Need Authority to be able do this – setup in Authority Manager.

Resources:
- BI Report, GFS Aid Disbursement Status (PS_GFS006)
- In GFS, check Disbursement of aid line
- In GFS, check Disbursement Messages
- Check Student’s bill
- Check Student’s Program/Plan

Note the Termination Date
Disbursement Error

STF Grad Financial > STF Graduate Financial Support > Inquire > Disbursement Messages
OFFICE OF POSTDOCTORAL AFFAIRS

Mid-Quarter Termination Tuition/TAL Override

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Student Financials > Charges and Payments > STF Account Summary

Account Detail for Term

```
2014-2015 Autumn                      As of Date: 11/11/2014
           Last Activity Date: 07/28/2014

Term Balance:                                      125.00 USD

Charges
Date Posted  Item Description     Amount  Currency Code
07/28/2014  Graduate Tuition      125.00 USD

Total Charges:                                      125.00 USD

Payments
Date Posted  Item Description          Amount  Currency Code

Total Payments:                                      0.00 USD

Term Balance:                                      125.00 USD

Anticipated Aid
Date           Item Description          Amount  Currency Code
CFO RATA Tuition Allowance                        -125.00 USD

Anticipated Aid Total:                             -125.00 USD
```

Records and Enrollment > Career and Program Information > Student Program Plan

```
Academic Career: Graduate
Career Requirement Term

Student Program | Student Plan | Student Sub-Plan | Student Attributes | Student Degrees

Status: Discontinued
Effective Date: 10/11/2014
Program Action: DISC Discontinuation
Action Reason: PACC Accepted another position
Academic Institution: STANF Stanford University
Academic Programs: CHEMEE Chemical Engineering
Admit Term: 1132 12-13 Aut
Requirement Term: 1132 12-13 Aut
Expected Grad Term: 1152 14-15 Aut
Last Updated On: 10/10/2014 3:03:20PM
By: AISTAIR

Admissions

- From Application
- Application Nbr: 0
- Application Program Nbr: 0

Campus: STANF SU Main
Academic Load: Full-Time
```
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SFT Grad Financial Support > STF Graduate Financial Support Use > Disbursement Aid Seq Override

**NOTE:** Need Authority to be able to do this – setup in Authority Manager

Add the Term and Aid Line (example: Term 1152; Aid Line TAL001)